



RULES OF THE COMPETITION
"NIAiU AWARD – COMMON SPACE IS A VALUE"
FOR THE BEST MASTER'S THESIS

[hereinafter : **Rules**]

§ 1.

Narodowy Instytut Architektury i Urbanistyki [National Institute of Architecture and Urbanism, NIAiU] with its registered office in Warsaw [00-366 Warszawa, ul. Foksal 4], hereinafter: "NIAiU" announces a competition named: "NIAiU AWARD – COMMON SPACE IS A VALUE" for the best master's thesis, hereinafter referred to as: "Competition", the aim of which is:

- 1) popularization of knowledge within the scope of common space, public space and public utility buildings;
- 2) promotion of exceptional master's theses and their authors.

§ 2.

1. A master's thesis can be submitted for the competition in only one category: a diploma project or a theoretical master's thesis, hereinafter referred to as: "Thesis", which:
 - 1) concerns a topic from the area of common and/or public space and public utility facilities;
 - 2) has been evaluated by a thesis supervisor and a reviewer and received the grade very good or good plus;
 - 3) is written in Polish or English language.
2. Theses of employees or co-operators of NIAiU cannot be submitted for the Competition.
3. A competition thesis can be submitted for the competition only once. The Organizer shall not consider theses which were in whole or in a significant part submitted for the previous edition of the Competition.

§ 3.

1. The Competition shall be held in two categories:
 - 1) **Diploma project** – Master's theses in the area of: architecture, interior design, urbanism, spatial development, design, applied graphics, monument conservation and related areas, including projects concerning public space [e.g., squares, streets, green areas, recreational areas]; sports facilities; urban scale projects [e.g. urbanistic projects], revitalization strategy and public utility buildings [among others, schools, hospitals, offices, cultural facilities];
 - 2) **Theoretical master's thesis** – master's theses describing phenomena occurring in public space, concerning public buildings, typology, history as well as social and economic changes, that is theses in areas such as: art history, history, sociology, anthropology, philosophy, economics, cultural studies, protection of cultural assets, environment protection, law, management – and all other areas not related to design.

§ 4.

1. Participants of the Competition can be only graduates of public and non-public universities who have defended their master's theses in the period from May 1st, 2021, to September 4th, 2022.

2. A Thesis can be submitted for the Competition by its author or authors, after obtaining an approval of the thesis supervisor or reviewer.

§ 5.

1. A submission for the Competition shall include:

a) in the category: Diploma project:

- 1) A printout of the submission form, constituting Annex no. 1 to the Rules, filled in and signed; for each member of the authors' team; with an original signature or a scanned signature of the supervisor or the reviewer.
- 2) Printouts of project sheets in A3 or A3+ format on paper, in a horizontal layout, in the amount of 3 to 5 pieces. The sheets can be reduced to A3/A3+ format or re-developed (without changing the contents) and adjusted to fit that format;
- 3) A printout of the project description in A4 format (bound or framed in any form);
- 4) A summary of the Thesis description (abstract) in Polish and English language, including up to 1500 characters each, printed in A4 format;
- 5) Project sheets and/or photographs of the mock-up and/or model recorded on a CD/DVD or USB carrier (pen drive), in 300 dpi resolution, in at least A2 format, as a .pdf file, together with a description of the project and its summary (abstract) in Polish and English language in a .pdf file;
- 6) A xerox copy or a printout of a scanned diploma of completion of studies or a certificate of the university confirming the thesis defence date;
- 7) A printed and signed consent of the author of the Thesis or each member of the authors team for the processing and publishing of personal data, the template of which constitutes Annex no. 2 to the Rules, together with the Information concerning art. 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) – [hereinafter GDPR] and in accordance with provisions of the Act of 10 May 2018 on personal data protection [Journal of Laws of 2019, item 1781 as amended], provided at the moment of collection of personal data, the template of which constitutes Annex no. 4 to the Rules;
- 8) A printed and signed original or scanned approval of the Thesis supervisor or reviewer for the processing and publication of personal data, the template of which constitutes Annex no. 3 to the Rules, together with the Information provided during collection of personal data, the template of which constitutes Annex no. 4 to the Rules.

All the aforementioned documents must be packed in a single **A3** format envelope.

b) in the category: Theoretical master's thesis:

- 1) A printout of the submission form, constituting Annex no. 1 to the Rules, filled in and signed; with an original signature or a scanned signature of the supervisor or the reviewer.
- 2) one printed copy of the Thesis in paper form, in A4 format, bound in any way;
- 3) a printed summary of the Thesis (abstract) in Polish and in English, including up to 1500 characters each, in A4 format;
- 4) electronic record of the Master's Thesis and its summary (abstract) as a .pdf file on a CD/DVD or USB carrier (pen drive);
- 5) A xerox copy or a printout of a scanned diploma of completion of studies or a certificate of the university confirming the thesis defence date;
- 6) A printed and signed consent of the author of the Thesis for the processing and publishing of personal data, the template of which constitutes Annex no. 2 to the Rules, together with the Information concerning art. 13 GDPR and in accordance with provisions of the Act of 10 May 2018 on personal data protection [Journal of Laws of 2019, item 1781 as amended], provided at the moment of collection of personal data, the template of which constitutes Annex no. 4 to the Rules;
- 7) A printed and signed original or scanned approval of the Thesis supervisor or reviewer for the processing and publication of personal data, the template of which constitutes Annex no. 3 to the Rules, together with the Information provided during collection of personal data, the template of which constitutes Annex no. 4 to the Rules.

All the aforementioned items must be packed in a single **A4** format envelope.

§ 6.

1. The envelope with the complete submission must be sent by regular or courier mail or delivered in person to the address:

Narodowy Instytut Architektury i Urbanistyki
ul. Foksal 4, 00-366 Warszawa
with the inscription on the envelope: Nagroda NIAiU [NIAiU Award] 2022

by September 7th, 2022.

2. Questions concerning the Competition can be sent by e-mail at the address: nagroda@niaiu.pl by August 15th, 2022. After that date, answers to questions shall not be provided. Questions together with replies shall be published on the Institute's website [www.niaiu.pl].
3. When joining the competition, authors of awarded or honoured theses undertake to grant NIAiU a royalty-free non-exclusive license for the use of the Thesis on terms and conditions set forth in a separate agreement constituting Annex no. 5 to the Rules, and consent to the printing and dissemination of the Thesis through its public presentation and display for the purposes related to

organization, promotion and announcement of results of the Competition.

4. Submitted Theses which do not meet the requirements specified in these Rules shall not be evaluated.

5. The correspondence sent [including Theses and carriers on which they are recorded] shall not be returned.

§ 7.

1. Director of NIAiU appoints a Competition Jury in a composition suitable for the submitted theses.

a) in the category **Diploma project** – three persons, including director of NIAiU as the Chairman;

b) in the category **Theoretical master's thesis** – three persons, including deputy director of NIAiU as the Chairman.

2. The task of the Competition Jury is to evaluate the theses sent and to select laureates of the Competition, including drawing up of a justification for awarding the given theses.

3. At its first meeting, the Competition Jury shall determine the rules of its work.

4. In selecting the laureates, the Competition Jury shall consider in particular:

- 1) substantive quality of the Thesis;
- 2) independence level of the author of the Thesis;
- 3) selection of literature;
- 4) correctness of methodology;
- 5) linguistic and editorial quality of the Thesis.

§ 8.

1. Prizes in the competition:

1) main prize in each category – monetary prize in the amount of PLN 10,000 gross;

2) two distinctions in each category – monetary prize in the amount of PLN 5,000 gross.

2. The prizes shall be paid with deductions required under the binding provisions of law [including tax law].

§ 9.

1. The final deadline for sending or submitting theses at the registered office of NIAiU is set on **September 7th**, 2022 by 4.00 p.m. In the case of a postal item, binding shall be the date of the postmark.

2. Results of the Competition shall be announced by October 7th, 2022.

3. The date and place of the award ceremony shall be announced on the NIAiU website www.niaiu.pl by September 15th, 2022. The Organizer reserves the right to invite to the award ceremony only laureates and honoured persons, due to the limited number of seats.

Respective information shall be provided on NIAiU website: www.niaiu.pl

4. If it proves necessary to organize the award ceremony online, **respective information shall be provided on NIAiU website:** www.niaiu.pl

§ 10.

1. Names of authors of awarded and honoured theses, titles of theses and their parts, as well as names of supervisors shall be publicly announced, published in the Public Information Bulletin and on NIAiU website, and sent by regular or electronic mail to authors with notification to universities at which the

theses were defended.

2. Matters not settled in the Rules shall be decided upon by Director of NIAiU.
3. Joining the Competition means acceptance of provisions of the Rules.
4. NIAiU shall not reimburse any expenses related to participation in the Competition.
5. NIAiU reserves the right to annul [cancel] the Competition for important reasons at any stage of its organization and holding.
6. All annexes to the Rules constitute an integral part hereof.
7. Provisions of the Act of 19 November 2019 on gambling [Journal of Laws of 2022, item 888 as amended] do not apply to the Competition.

Annexes /no. 1,2,3,4,5 / to the Competition Rules:

Annex no. 1

SUBMISSION FORM

1) Information on the author of the thesis:

Name:

Surname:

Topic of the thesis:

Correspondence address:

E-mail:

Phone:

2) Declaration of the author of the thesis

"I hereby represent that I accept the terms and conditions set forth in the Competition Rules"

.....
(date and legible signature of the author of the thesis)

"I hereby represent that the thesis submitted for the Competition has the same content as the thesis submitted for defence and that after its defence, I have not introduced any substantive changes in the thesis"

.....
(date and legible signature of the author of the thesis)

3) Information on the supervisor/reviewer (delete as appropriate) of the thesis

Name and surname, degree and professional title:

Name of the unit in which the thesis was developed and defended:

Grade awarded for the master's thesis:

.....
(date and signature of the supervisor/reviewer of the thesis)

Annex no. 2**Consent of the author of the thesis for the processing and publication of personal data:**

I hereby consent to the processing by the **National Institute of Architecture and Urbanism** with its registered office in Warsaw [00-366 Warszawa, ul. Foksal 4], of my personal data within the scope related to participation in the “Competition for the best master’s thesis” organized by that Institute, in accordance with the enclosed Rules of the Competition, including within the scope of the processing by the Institute of my personal data provided in the documentation submitted by me for the purposes of participation in the Competition.

I hereby consent to collection and processing of my personal data in accordance with applicable regulations and to publishing of my name and surname in connection with participation in the competition, in all announcements, notifications and information concerning the competition and its results. I also represent that I give my consent voluntarily and that I have been informed about my right to access the contents of my data and to rectify them as well as the right to withdraw the consent given above at any time. I know that withdrawal of the consent does not affect the lawfulness of the processing conducted based on the consent prior to its withdrawal.

.....
(date and legible signature of the author of the thesis)

Annex no. 3**Consent of the supervisor/reviewer of the thesis for the processing and publication of personal data:**

I hereby consent to the processing by the **National Institute of Architecture and Urbanism** with its registered office in Warsaw [00-366 Warszawa, ul. Foksal 4], of my personal data within the scope related to participation in the Competition for the best master's thesis, organized by that Institute, in accordance with the enclosed Rules of the Competition, including within the scope of the processing by the Institute of my personal data provided in the documentation and information submitted by me for the purposes of participation in the Competition.

I hereby consent to collection and processing of my personal data in accordance with applicable regulations and to publishing of my name and surname in connection with participation in the competition, in all announcements, notifications and information concerning the competition and its results. I also represent that I give my consent voluntarily and that I have been informed about my right to access the contents of my data and to rectify them as well as the right to withdraw the consent given above at any time. I know that withdrawal of the consent does not affect the lawfulness of the processing conducted based on the consent prior to its withdrawal.

.....
(date and legible signature of the supervisor/reviewer of the thesis)

Annex no. 4**Information clause**

Pursuant to art. 13 section 1 and section 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, OJ EU L 119 of 4 May 2016, p. 1 of 27 April 2016, hereinafter: GDPR) and in connection with provisions of the Act of 10 May 2018 on personal data protection (Journal of Laws of 2019, item 1781 as amended), we hereby inform that:

- 1) the controller of your personal data and personal data of Mr/Ms (hereinafter: personal data) is the **National Institute of Architecture and Urbanism** with its registered office in Warsaw, 00-366 Warszawa, ul. Foksal 4, hereinafter: "NIAiU", e-mail: sekretariat@niaiu.pl (hereinafter: controller);
- 2) contact data of the data protection officer: e-mail: iod@niaiu.pl;
- 3) personal data shall be processed: a) based on your consent in order to allow your participation in the Competition entitled: "NIAiU AWARD – COMMON SPACE IS A VALUE, for the best master's thesis" organized by the data controller in accordance with the rules of the Competition (art. 6 section 1 letter a) GDPR),
b) for the purpose of fulfilment of legal obligations of the controller as resulting from applicable provisions of law [including tax regulations] (art. 6 section 1 letter c) GDPR), as well as
c) for the purposes of pursuit of legitimate interests of the controller in form of information and marketing activities as well as building of a positive image of the controller in public space and in media, in accordance with the statutory obligations of the controller (art. 6 section 1 letter f) GDPR);
- 4) personal data shall be processed within the scope of the Competition organized by the Controller;
- 5) personal data shall be processed throughout the whole period of holding the Competition and after the end of the aforementioned activities, they shall be stored for the purposes of obligatory archiving of documentation for a period set forth in separate provisions. The Controller can store personal data for a period longer than the indicated period only if there was another basis for the processing of personal data, as set forth in art. 6 section 1 GDPR;
- 6) you have the right to request from the data controller access to your personal data, their rectification, removal or restriction of their processing;
- 7) subject to art. 23 GDPR, you have the right to object to the processing, the right to transfer your data, the right to withdraw your consent at any time without affecting the lawfulness of the processing performed based on the consent prior to its withdrawal;
- 8) you have the right to file a complaint with the supervisory authority [President of the Personal Data Protection Office] if you find that the processing of your personal data infringes upon provisions of GDPR;
- 9) provision of your personal data is voluntary, however, a failure to provide them will prevent you from participating in the Competition;
- 10) your data shall not be processed automatically, including in the form of profiling;
- 11) personal data shall not be provided to a third country within the meaning of GDPR (outside the territory of the European Economic Area).

.....
(date and legible signature of the person with regard to whom the information obligation is fulfilled)

Annex no. 5

Non-exclusive license agreement

Determining the terms and conditions of using the Competition Thesis
of the Competition Laureate,

concluded on

by and between:

National Institute of Architecture and Urbanism with its registered office in ul. Foksal 4, Warszawa, NIP [tax ID no.]: 525-273-34-95, REGON [statistical no.]: 368945652, as the licensee – entered in the Register of Cultural Institutions kept by the Minister of Culture and National Heritage under no. 106/2017,

represented by:

Mr Bolesław Stelmach – Director of the Institute

hereinafter referred to as: **NIAiU**

and

..... as the Licensor, hereinafter referred to as: **Competition Laureate**,

hereinafter also jointly referred to as Parties, hereinafter referred to as Agreement, with the following contents:

1. The Laureate represents that by entering into the present agreement, they participate in the competition organized by NIAiU in 2022 for the best master's thesis, entitled: "NIAiU AWARD – COMMON SPACE IS A VALUE", hereinafter referred to as: "Competition", the terms and conditions of which are specified in the Rules accepted by the Competition Laureate.

2. Considering the above, the Competition Laureate hereby grants to NIAiU a royalty-free non-exclusive license for the use of their Competition Thesis and all its transpositions [as referred to in §6 of the rules of the Competition], understood as works in accordance with provisions of the Act of 4 February 1994 on copyrights and related rights [Journal of Laws of 2021, item 1062 as amended, hereinafter: Works] – hereinafter: license, without territorial restrictions. The license is granted for the period of 50 [fifty] years. At the moment of granting the license, NIAiU acquires the ownership title to carriers on which the Competition Thesis is recorded.

3. Granting of the license covers the following fields of use of the Works:

1) recording and reproduction of the Works using any technique and in any form, regardless of the standard, system and format, including in particular by printing, reprography, magnetic recording, analogue, digital and optical technique, among others, on the following carriers: photographic film, digital photography, CD, video CD, CD-I, laser discs, magnetic card discs, DAT, DVD, DVD R+, DVD R-, DVD-RW DCC, fot-CD, CD-Rom-XA, computer discs with a magnetic data carrier, NORi NAND type flash memories, electronic system chips, MOD, MP3, CD-SD, HD-CD, HDTV, mini-discs, magnetic tapes, cinematographic film, cassettes, in a three dimensional form, as well as production of their copies in any number and dissemination of those copies;

- 2) placing on the market, lending or rental or lease of the original or copies of the Works both in whole and in selected parts, including combining various fragments of the Works, including using them in any presentations;
 - 3) digitalization;
 - 4) use for holding and arranging of exhibitions;
 - 5) multiple entering into memory of any number of computers or devices with electronic memory as well as devices using so-called virtual memory or shared memory resources, entering into the net, telecommunication networks and other forms of data transmission, entering into data bases as well as memory of all other electronic devices;
 - 6) making available through multimedia networks, computer networks, including Internet, intranet and extranet;
 - 7) making available on websites, exhibitions, displays, against payment or free of charge, upon order, using phone or satellite connections, wired or wireless, digital or analogue techniques, including making the Works publicly available in such a way that everyone can access them at a time and place chosen by them;
 - 8) incorporation into multimedia work or works and/or collective works;
 - 9) public performance, display, screening and broadcasting using wired or wireless vision or sound through ground stations or using a satellite and re-broadcasting;
 - 10) use in all types of advertising, promotional, marketing activities, including within the scope of direct and interactive marketing, regardless of the form and field of use, in particular in graphic signs, folders, publications, websites, multimedia presentations, displays;
 - 11) granting sub-licenses in the fields of use described above.
4. The Agreement was drawn up in two counterparts, one for each Party.
5. Any amendments to the Agreement require a written form in order to be valid. The Agreement can be terminated upon notice with the notice period being 10 [ten] years.
6. Any disputes resulting from the Agreement shall be settled by a common court competent for the registered office of NIAiU.

Competition Laureate

NIAiU

.....
(date and legible signature)

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